

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

November 18, 2015

6:30 p.m.

Present: Susie Polentini, John Stahl, Aaron Dentz, Melissa Thompson, Kyle Moore, and Suzanne Martin.

Excused: Rebecca Morrison, John Fuhs

Also in attendance: One citizen was in attendance as well as staff members Rachel Crockford, Annie Bolin, Kate Garman and Annette Moy of Riley, Penner & Benton LLP

CALL TO ORDER

Susie Polentini called the meeting to order at 6:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

John Stahl motioned to approve the agenda. Aaron Dentz seconded and the motion carried 3-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

Kyle Moore provided information about the Hawk of the Month program, commending students for positive behavior at school.

Middle School teacher Annie Bolin discussed success of the Middle School Advisory program and highlighted how students use this time to set SMART Goals, follow up on goal progress with their teacher advisor, and monitor their learning and achievement with their teacher advisor.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Business Services Report

2014-15 Fiscal Year Audit by Riley, Penner & Benton LLP: Annette Moy presented a summary of the audit for the 2014-15 fiscal year, as well as answering questions from school board members.

Superintendent's Report

Dr. Thompson presented the following information:

Employee Relations

Dr. Thompson provided a summary of the recommendations of the Employee Relations Committee for the 2016-2017 Professional Calendar and 2016-2017 Student Calendar. Additionally, changes to the Waukesha County Area Schools Coop Bylaws were discussed. A summary of next items the committee is working on was also provided.

Finance and Operations

School board members selected the date of Saturday, December 12, 2015 at 2pm to hold a work session to learn more about school funding in the state of Wisconsin. Dr. Thompson was asked to contact other local school boards to invite them to participate along with members of the Swallow school community.

Teaching and Learning

Dr. Thompson updated the board on the progress of the Curriculum and Programmatic Review Steering Committees reviewing the Special Education, PE & Health, and Social Studies programs. The board can expect recommendations from each to come through the Teaching and Learning Committee for approval in the spring.

Principal's Report

Mr. Moore presented the following information:

Professional Development Updates – Mr. Moore presented the professional development calendar for the 2015-16 school year and provided an overview of priority areas. The work and focus of various school committees was discussed.

November in Review – November is a busy month at Swallow. The 5th grade Veteran's Day Program was a great success. Students are preparing for the Middle School Musical, Little Mermaid, Jr., the upcoming concert season and participate in many extracurricular activities. The 6th graders participated in the Robotics Tournament at Rufus King High School which was a success, with one team being chosen as an alternate for the Regional competition and another winning the Judge's Award.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes - John Stahl moved to approve the following minutes: October 26, 2015—Employee Relations Committee Meeting, October 26, 2015 – School Board Meeting, October 26, 2015 – Executive Session, October 29, 2015—Special Meeting, November 5, 2015 – Teaching & Learning Committee Meeting and November 16, 2015—Employee Relations Committee Meeting. Aaron Dentz seconded and the motion carried 3-0 on a voice vote.

Employee Relations

John Stahl moved to approve the 2016-17 Professional and Student Calendars as presented. Aaron Dentz seconded and the motion carried 3-0 on a voice vote.

John Stahl moved to approve the Waukesha County Area Schools Coop Bylaws. Aaron Dentz seconded and the motion carried 3-0 on a voice vote.

Finance and Operations

Monthly Accounts – John Stahl moved to approve expenditures as presented in the amount of \$453,767 during the month of November 2015. Aaron Dentz seconded and the motion carried 3-0 on a voice vote. In addition, the Board acknowledged receipt of \$30,708 in revenue during the month of November 2015.

DISCUSSION ITEMS

The Board discussed the following items:

School Board Self-Evaluation – School board members reviewed the self-evaluation survey in which they recently participated.

WASB Convention Planning – School board members discussed the upcoming WASB Convention to be held in January 2016.

Long Range Planning- A next meeting date has been set for December 10, 2015 4:30p.m. for further discussion of long range planning.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

ADJOURNMENT

At 7:21p.m. John Stahl made the motion to adjourn which was seconded by Aaron Dentz and carried 3-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk